

Student Government Association of the
Abington College of the Pennsylvania State
University



Constitution, Amended April 15, 2022

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PREAMBLE

We, the students of the Abington College of The Pennsylvania State University, in order to best serve our student body, do hereby ordain and establish a democratic student government within this Constitution.

ARTICLE I – NAME

The name of this organization shall be the Student Government Association of the Abington College of The Pennsylvania State University, hereafter called SGA.

ARTICLE II – PURPOSE

2.1 To give organized expression to the needs and desires of the student body, including, but not limited to, students in all academic departments, commuter students, international students, students who live in off-campus housing, and students who live in university housing.

2.2 To serve as the bridge of communication between students, faculty, staff, and administration.

2.3 To conduct financial business in a timely and ethically responsible manner.

ARTICLE III – MEMBERSHIP

3.1 All currently registered students who are enrolled in certificate, associate, and/or bachelor degree programs of the Abington College of the Pennsylvania State University are considered members of SGA.

3.2 All positions on the SGA Executive Board shall be in good academic standing with a cumulative GPA of at least 2.5.

ARTICLE IV – STRUCTURE

4.1 The structure of SGA shall consist of five components:

4.1.1 The Executive Board shall consist of the following: President, Vice President, Treasurer, Secretary.

4.1.1.1 Each member of the Executive Board serves as a non-voting member during SGA meetings.

4.1.2 The Directors shall oversee the specific committee the Executive Board creates.

4.1.2.1. These Directors shall report to an Executive Board member designated by the President.

4.1.3 The committee members shall report to their designated Directors.

4.1.3.1 These members shall consist of Senators.

4.1.4 The General Membership shall include all Penn State Abington students who choose to be involved.

4.1.4.1 All Penn State Abington Students are invited to bring forth issues that directly affect the Penn State Abington community and to be actively involved in the resolution of those issues.

4.1.4.2 Adhere to the SGA and The Pennsylvania State University Codes of Conduct and their consequences.

4.1.5 The Senate Membership shall include all Penn State Abington students elected by the General Membership or appointed by the Executive Board to represent a specific constituency on campus.

4.1.5.1 These members shall consist of Penn State Abington students only.

4.1.5.2 These members must assemble at regularly occurring assemblies and extended absences may lead to dismissal based upon just and equitable reasoning.

4.1.5.3 These members will henceforth be known as “Senators”.

ARTICLE V – RESPONSIBILITIES

5.1 The SGA is empowered to:

5.1.1 Make recommendations concerning the general welfare of the student body to the University Administration, the Abington College Faculty Senate, the University Faculty

Senate, the Abington College Administration, the Advisory Board, and The Council of Commonwealth Student Governments.

5.1.2 Pass binding legislation concerning the coordination of activities of campus Student Organizations.

5.1.2.1 SGA shall pass no legislation which conflicts with the rules and regulations established by the University.

5.1.3 Approve, disapprove, investigate, suspend, or revoke the official constitution of the Student Organizations as outlined in Article XII.

5.1.4 Initiate and coordinate functions and activities of the student body through the campus-chartered organizations.

5.1.5 Appoint student representatives to all appropriate Abington College Administrative Committees.

5.2 The SGA is a member of the Council of Commonwealth Student Governments.

5.3 The Executive Board shall have the following responsibilities:

5.3.1 To ensure that SGA operates under the policies and procedures defined in this constitution and related documents.

5.3.2 To execute the tasks and duties outlined in the SGA constitution.

5.3.3 Attend all SGA meetings, forums, and special events.

5.3.3.1 Excused absences must be communicated to the Executive Board 48 hours prior to an SGA meeting exempting special circumstances.

5.3.4 To always represent SGA in a positive manner.

5.3.5 Follow all guidelines set forth by the SGA Advisor.

5.3.6 Complete all tasks given in the CNED 297 course.

5.3.7 Officer terms shall begin when the Executive Board is sworn in at The SGA Awards Banquet.

5.3.8 Adhere to the SGA and The Pennsylvania State University Codes of Conduct and their consequences.

5.4 The Directors shall have the following responsibilities:

5.4.1 To serve as a representative between the committee and the Executive Board Member that is designated by the President.

5.4.2 To execute the tasks and duties outlined in the SGA constitution.

5.4.3 Attend all SGA meetings, forums, and special events.

5.4.3.1 Excused absences must be communicated to the Executive Board in a timely manner exempting special circumstances.

5.4.4 To always represent SGA in a positive manner.

5.4.5 Have other duties as assigned by the SGA Executive Board and Advisor.

5.4.6 Terms shall be in accordance with Executive Board terms.

5.4.7 Adhere to the SGA and The Pennsylvania State University Codes of Conduct and their consequences.

5.5 CCSG participants will have the following responsibilities

5.5.1 To execute the tasks and duties outlined in the SGA constitution.

5.5.2 To always represent SGA in a positive manner and to attend all CCSG related functions.

5.5.3 Have other duties as assigned by the SGA Executive Board, Director/Liaison and Advisor.

5.5.4 Attend any follow-up CCSG meetings held after the CCSG he or she attends,

5.5.5 Adhere to the SGA and The Pennsylvania State University Codes of Conduct and their consequences.

5.5.6 Must adhere to all rules and regulations set by Executive Board members during CCSG weekend.

5.5.7 All members who participate in CCSG, must give a verbal report to the SGA general board at the general board meeting, after a CCSG weekend.

5.6 Senators have the following responsibilities:

5.6.1 To execute the tasks and duties outlined in the SGA constitution.

5.6.2 Attend all SGA Senate Assemblies, forums, and special events.

5.7.2.1 Excused absences must be communicated to the Executive Board in a timely manner exempting special circumstance.

5.6.3 To always represent SGA in a positive manner.

5.6.4 To always represent their constituency to the SGA in an unbiased, equitable, and accurate fashion.

5.6.5 Have other duties as assigned by the SGA Executive Board and Advisor.

5.6.6 Terms shall be in accordance with Executive Board terms.

5.6.7 To sit on a committee and attend all committee related events.

5.6.8 Adhere to the SGA and Pennsylvania State University Codes of Conduct and their consequences.

5.7 Committee members have the following responsibilities:

5.7.1 To execute the tasks and duties outlined in the SGA constitution.

5.7.2 Attend all SGA meetings, forums, and special events.

5.7.2.1 Excused absences must be communicated to the Executive Board in a timely manner exempting special circumstances.

5.7.3 To always represent SGA in a positive manner.

5.7.4 Have other duties as assigned by the SGA Executive Board, Director, and Advisor.

5.7.5 Terms shall be in accordance with Executive Board terms.

5.7.6 Adhere to the SGA and Pennsylvania State University Codes of Conduct and their consequences.

ARTICLE VI – ADVISOR

6.1 The Advisor(s) to SGA shall be the Associate Director of Student Affairs at the Abington College of the Pennsylvania State University.

ARTICLE VII – OFFICER DUTIES

7.1 Executive Board:

7.1.1 A candidate must be a full-time student in the current academic school year. This information will be verified by the Associate Director of Student Affairs. A candidate will have no prior disciplinary actions on their records

7.1.2 President:

7.1.2.1 Serve as a spokesperson concerning the policies or actions adopted by SGA.

7.1.2.2 Express the campus vote at all intercampus conferences with due respect to their delegation's opinions.

7.1.2.3 Serve as spokesperson for the overall student body.

7.1.2.4 Act as a mediator in affairs of organizations upon request.

7.1.2.5 Preside over all SGA events, excluding Senate and SOC meetings, or appoint a capable representative to preside in their place.

- 7.1.2.6 Maintain the power to establish committees.
- 7.1.2.7 Be empowered to call special SGA meetings when deemed necessary.
- 7.1.2.8 Serve as the cochair with the Senior Director of Student Affairs of the Student Activities Fee and Student Facilities Fee Committee.
- 7.1.2.9 Serve as a non-voting member at specified Abington Faculty Senate meetings.
- 7.1.2.10 Attend all campus Advisory Board meetings.
- 7.1.2.11 Attend Alumni Association meetings.
- 7.1.2.12 Meet with SGA advisor on a weekly basis.
- 7.1.2.13 Attend all CCSG Caucus and University Park meetings and send in the proxy list to CCSG Campus Chair.
- 7.1.2.14 Sign checks to be cosigned by SGA Advisor in absence of the Treasurer.
- 7.1.2.15 Relinquish their powers and duties to the Vice President during an absence or any inability to act.
- 7.1.2.16 Transition the President-elect on all their responsibilities.
- 7.1.2.17 Keep records of all progress so they can be shared with future Presidents.
- 7.1.2.18 Post office hours, accompanied by email address, in a visible location in the Campus Leader's Activity Workspace and on the SGA website for those students who would like to meet by appointment.
- 7.1.2.19 Assist in the impeachment process as outlined under Article XI.
- 7.1.2.20 Coordinate and oversee SGA elections if not running for an executive board position.

7.1.3 Vice President:

7.1.3.1 Be vested with all the powers of and shall perform the duties of the President during the President's absence or inability to act.

7.1.3.2 Serve as the liaison to all Student Organizations on campus and be ready to report the progress of any and all student organizations at any time.

7.1.3.3 Responsible for the formation of the Constitutional Review Committee at least once a year.

7.1.3.3.1 The Constitutional Review Committee will be responsible for reviewing the Student Government's Constitution.

7.1.3.3.2 The Constitutional Review Committee will form to review new student organizations' constitutions.

7.1.3.4 Must attend all CCSG meetings each semester.

7.1.3.5 Participate in SGA Advisor/President meetings when necessary.

7.1.3.6 Organize Student Organization Council meetings with the SGA advisor

7.1.3.7 Preside over Student Organization Council Meetings.

7.1.3.8 Transition the Vice President-elect on all their responsibilities.

7.1.3.9 Keep records of all progress so they can be shared with future Vice Presidents.

7.1.3.10 Post office hours, accompanied by email address, in a visible location in the Campus Leader's Activity Workspace and on the SGA website for those students who would like to meet by appointment

7.1.3.11 Oversees directors through regularly occurring meetings.

7.1.3.12 Work in conjunction with other SGA Executive Board members.

7.1.4 Treasurer:

7.1.4.1 The SGA Treasurer is responsible for working with the SGA Financial Adviser, chairing the SGA Appropriations Committee, and attending SGA Executive Board, SGA General, SGA Treasurer Meetings, and SIF meetings.

7.1.4.2 Duties include but are not limited to: training officers of Student Organizations in policy and procedures, updating SGA Finance records, and requesting checks.

7.1.4.3 The treasurer will be interviewed and appointed by the President of the Student Government. The successful candidate must be available to begin 5 hours per week of training prior to the start of these terms.

7.1.4.4 Post office hours, accompanied by email address, in a visible location in the Campus Leader's Activity Workspace and on the SGA website for those students who would like to meet by appointment

7.1.4.5 Transition the appointed Treasurer on their responsibilities.

7.1.4.6 Work in conjunction with other SGA Exec Board members.

7.1.5 Secretary:

7.1.5.1 Responsible for the organization, administration, and maintenance of SGA files.

7.1.5.2 Record and post accurate minutes of all SGA meetings in a timely manner.

7.1.5.3 Coordinate, organize, and keep records of all the contact information of the SGA members in the Campus Rolodex.

7.1.5.4 Organize University Faculty Senate elections if the current University Faculty Senator is running for reelection.

7.1.5.5 The Secretary will be interviewed and appointed by the President of the Student Government.

7.1.5.6 Transition the appointed Secretary on their responsibilities.

7.1.5.7 Keep records of all progress so they can be shared with future Secretaries.

7.1.5.8 Post office hours, accompanied by email address, in a visible location in the Campus Leader's Activity Workspace and on the SGA website for those students who would like to meet by appointment

7.1.5.9 Manage SGA office supplies and provide monthly updates to the SGA Advisor and Treasurer.

7.1.5.10 Work in conjunction with the Marketing Director to edit the website..

7.1.5.11 Responsible for a monthly collection of director's files to be inserted into the SGA Google Drive.

7.1.5.12 Work in conjunction with other SGA Executive Board members.

7.2 Directors:

7.2.1 Shall oversee the specific committee the Executive Board creates.

7.2.2 Hold regular meetings with their respective committee to discuss events and identify issues and concerns.

7.2.3 All Directors/ shall report to their designated Executive Board Member, typically the Vice President.

7.2.4 Attend all SGA meetings, forums, and special events.

7.2.5 Have other duties assigned by the President or Vice President.

7.2.6 Keep records of your progress so they can be shared with future representatives.

7.4 University Faculty Senate Representative:

7.4.1 Attend all SGA Senate Assemblies, forums, and special events.

7.4.2 Attend all University Faculty Senate meetings at University Park and give reports at SGA meetings and forums.

7.4.3 Submit an article on University Faculty Senate issues monthly to the Marketing Director.

7.4.4 Coordinate University Faculty Senator elections, if not running for the position.

7.4.5 Adhere to the SGA and The Pennsylvania State University Codes of Conduct and their consequences.

7.4.6 Attend monthly Abington Faculty Senate meetings.

7.5 Registered Student Organization Presidents

7.5.1 Adhere to the SGA and The Pennsylvania State University Codes of Conduct and their consequences.

7.5.2 Attend monthly SGA-sponsored Student Organization President Meetings.

7.14.2.1 Excused absences must send a proxy in his/her place for the meeting. In the result that a proxy is not sent, that student organization will be fined a minimum of thirty-five dollars (\$35) per absence, to be taken out of their semester allocation.

7.5.3 Positively always represent their respective organization and SGA.

7.5.4 Responsible for coordinating, advertising, and running a respective campus-wide event at least once a semester.

7.5.5 Abide by all policies in the Organization Handbook

ARTICLE VIII – ELIGIBILITY

8.1 All currently registered, fulltime students who are enrolled in certificate, associate, and/or bachelor's degree programs of the Abington College of the Pennsylvania State University are considered members of SGA.

8.2 To serve on the Executive Board a student must have and maintain a minimum cumulative GPA of 2.5. The SGA Advisor will notify students of their ineligibility.

8.3 A member of the SGA Executive Board and Faculty Senate Representative may NOT be, nor may become, an Executive officer in another student organization.

ARTICLE IX

Elections

Free, fair, and independent elections ensure the trust of the student body and the recognition of Penn State administrators.

Section 1. Election Procedures

Election procedures shall apply to the elected offices of SGA Abington. The annual election shall last no longer than thirty-six (36) hours and shall end at 9:00 PM on the eighth academic Wednesday of the Spring semester. Candidates may run for both an Executive office and a Senate seat, but may not run for multiple Executive offices or Senate seats. Candidates certified by the Elections Committee as having the most votes for their office shall win. If a candidate wins an Executive office and a Senate seat, they shall choose one office to serve in.

Section 2. Terms of Office

The President and Vice President shall assume office on the thirteenth academic Monday of the Spring semester, and shall serve until the thirteenth academic Monday of the following Spring semester. If the President-elect becomes unable to serve before their term begins, the Vice President-elect shall become President-elect. Other elected officers shall assume office on the fourteenth academic Monday of the Spring semester, and shall serve until the fourteenth academic Monday of the following Spring semester. If the Vice President-elect becomes unable to serve before their term begins, the President-elect shall choose a student who meets all criteria to serve as Vice President to become Vice President-Elect. If any other elected officer becomes unable to serve before their term begins, the second-place candidate for their office shall become the officer-elect. No officer in any branch may execute the duties of their office before they take the oath of office.

Section 3. Election Rules and Elections Committee

The Senate may set the rules and processes for elections and the composition of the Elections Committee. The Elections Committee shall oversee and administer elections. No member of the Elections Committee shall be eligible to run for election during the academic year in which they serve. The chairman of the election committee shall be nominated and approved within a Senate session.

Section 4. Oath of Office

Subsection A.

The oath of office for the President is as follows:

“I [full name] do solemnly swear (or affirm) that I will faithfully execute the office of Student Body President. I will, to the best of my ability, defend the rights of each student, work for the benefit of the student body, uphold the principles of Penn State, and

preserve the Constitution of the Student Government Association of the Abington College of the Pennsylvania State University.”

Subsection B.

The oath of office for all other officers, both elected and appointed, is as follows:

“I [full name] do solemnly swear (or affirm) that I will support and advocate for the student body, that I will obey the Constitution and policies of the Student Government Association of the Abington College of the Pennsylvania State University; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter.”

ARTICLE X – TENURE AND VACANCIES

10.1 Vacancies may occur through resignation or removal.

10.3 All leaves of absence (such as medical, personal, or military) must be submitted in writing to the SGA Executive Board and Advisor. The time of the leave cannot exceed a semester’s length.

10.4 To resign from any office, a resignation letter must be presented in writing (email not acceptable) to the SGA President.

10.5 In the event of a vacancy in the office of SGA President, the Vice President shall assume the office of the Presidency. If the Vice President is also unable to serve in that capacity, the Senate shall appoint a nomination for the office of the President. The President-nominee must pass by $\frac{2}{3}$ vote in the Senate.

10.6 All appointments must meet and adhere to the criteria set forth in this constitution regarding elections.

ARTICLE XI – IMPEACHMENT AND REMOVAL FROM OFFICE

11.1 Any member of the Executive Board, General Membership, or Senate who fails to perform the duties of their position may be forcibly removed from office.

11.2 Only students can surface a charge of impeachment. Any student may notify the SGA President and/or the Vice President in writing of the perceived negligence of an individual to fulfill their responsibilities.

11.3 The SGA President and/or Vice President shall review the notification with the SGA Advisor and may, but is not required to, take any of the following actions:

11.3.1 A letter of warning must be issued by the SGA President and/or Vice President to the individual outlining the negligent behavior and expectations for improvement.

11.3.2 Initiate the process for a hearing to request that the SGA officer/member be removed from office by the Impeachment Board. The SGA President and/or Vice President will impartially preside over this meeting.

11.3.2.1 If a hearing is held, the negligent behavior will be outlined by the SGA President and/or Vice President. The SGA officer/member who allegedly is not fulfilling their responsibilities will be given an opportunity to present their response.

11.3.2.2 The Impeachment Board shall consist of the following: SGA Advisor (exofficio), one Executive Board member (excluding the President and Vice President), and three general members.

11.3.2.3 The Impeachment Board must draft an article of impeachment against the accused, and the article must pass within the impeachment board by a $\frac{2}{3}$ vote. If approved, the articles of impeachment will go before the Senate in an emergency session.

11.3.2.4 In the Senate, the articles of impeachment must be passed by $\frac{2}{3}$ vote.

11.3.2.5 The officer/member who is removed shall have the right to appeal to the Senior Director of Student Affairs.

11.4 A email must be sent to the accused prior to pursuing the removal of an officer/member from office.

11.5 Prior to initiating a hearing, an individual should be given the option to resign from their position. If a resignation is submitted, the SGA President and/or Vice President shall notify the rest of the SGA of the resignation and outline the allegations that have been made, the response to the warning letter, and the reasoning.

ARTICLE XII – STUDENT ORGANIZATIONS

12.1 All currently registered, fulltime students who are enrolled in certificate, associate, and/or bachelor’s degree programs of the Abington College of the Pennsylvania State University are eligible to start an organization.

12.1.1 Meet with the Coordinator of Student Programs to review the mandatory steps and to discuss elements of the Constitution. Obtain approval from the Coordinator of Student Programs for the purpose and description of the organization.

12.1.2 The proposed Organization’s Constitution must be drafted. Included in this constitution draft are the following: the Organization’s name and mission, membership, officers, advisor, the election of officers, meeting quorum, amendments, and bylaws. Once the draft is completed, it will be reviewed by your advisor and the Coordinator of Student Programs.

12.1.3 The SGA Constitutional Review Committee will review the recognition requirements with the officers of the proposed organization. The Constitution will be placed on the agenda of the Constitutional Review Committee. The Constitutional Review Committee of SGA maintains the right to approve all organizations with a vote.

12.2 Student Organizations in good standing of the Abington College of the Pennsylvania State University share the same privileges and responsibilities.

12.2.1 Space on campus to hold meetings and events;

12.2.2 Posting privileges of publicity and promotional materials;

12.2.3 Funding from SGA;

12.2.4 Website space;

12.2.5 Support from the Office of Student Life, including professional resources and consultations;

12.2.6 Completion of all Student Organization registration paperwork each semester;

12.2.7 Participation in campus traditions such as, Student Involvement Fairs and Presidents retreats;

12.2.9 Attendance at all regular student organization meetings, as well as mandatory SGA sponsored events;

12.2.10 Failure to adhere to the Student Government Association's rules and regulations and the student code of conduct, may result in forfeiture of these rights and potentially SGA funding.

ARTICLE XIII – SENATE OPERATING PROCEDURES

13.1 Senates may be called upon to assemble for a session by the Vice President, President Pro Tempore, or the President

13.1.1 In the event that the Vice President is unavailable or determined unfit to chair an assembly by the Executive Board, the President Pro Tempore may chair the session in their place.

13.2 Senate sessions will follow Robert's Rules of Order

13.2.1 All senators will be provided with a copy of Robert's Rules as soon as possible and should make every attempt to familiarize themselves with the rules.

13.3 Any and all Penn State students, faculty, and staff are welcome to attend Senate sessions as silent spectators.

13.3.1 Only Senators and Directors can take the floor and speak at Senate sessions.

13.3.1.2 Senators or Directors may yield speaking time to a silent spectator.

13.3.2 In the event a spectator proves to be harmful to the overall goal of the Senate as determined by the Vice President or President Pro Tempore, the Senate may vote to remove them from the room.

13.3.2.1 If the disruptive spectator does not leave, it is highly recommended that the Senate adjourn to another time.

13.4 In order for the Senate to officially discuss and vote on a resolution or legislation, a quorum must be achieved.

13.4.1 The Senate shall set their quorum in the appropriate bylaws.

13.5 Senators and Directors can individually author legislation or resolutions or author legislation or resolutions with their respective committees. Only senators possess the ability sponsor any bill that goes to the Senate floor.

13.5.1 Legislation and resolutions must be written in the format communicated to the senators at the beginning of their terms exempting any official decisions to change this format.

13.6 Senate resolutions and legislations can be vetoed by a majority SGA Executive Board vote.

13.6.1 In the event that the Executive Board vetoes a resolution or legislation, the resolution or legislation will return to the Senate floor at the next assembly where it must pass with a supermajority in order to be upheld. The SGA Advisor must be given an equal chance to speak about vetoed legislation during any meeting where the Senate is considering overriding a veto.

13.7 The Directors will serve as voting members of the Senate and will be held to the same level of responsibility as every other senator.

ARTICLE XIV – AMENDMENTS

14.1 A proposed amendment to the constitution shall be presented in writing at an SGA senate meeting. To be adopted, it requires approval by a 2/3 majority vote from the Senate and must be approved by the President. If the President vetoes the constitutional amendment, it may still be adopted with a further 4/5 vote by the Senate. Prior to the vote, both the President and the SGA Advisor must be allowed to speak about the amendment.

APPENDIX I – CODE OF CONDUCT

The Student Government Association of the Abington College of The Pennsylvania State University – Code of Conduct

This Code of Conduct should be followed by every member of Student Government, including, The Executive Board, Senators, and Directors. It should be used in accordance with the Constitution.

1.1 Attend all SGA meetings, forums, and special events.

1.1.1 Allowed only two excused absences per semester.

1.1.1.1 An unexcused absence is considered more than one meeting missed OR failure to properly notify the President, Vice President, and/or President Pro Tempore no less than 24 hours prior to the scheduled meeting.

1.2 Help with events.

1.2.1 Outlined Consequences will take effect if a consistent lack of participation occurs.

1.3 Represent SGA in a positive manner at all times.

1.4 Show respect for all students and organizations campus-wide.

1.4.1 Negative comments will NOT be tolerated! Please address any issues privately to the Executive Board, or we encourage you to go directly to the individual you are concerned with and address them in a positive, professional manner.

1.5 Respect office property and the property of others.

1.5.1 In cases where office space is not respected, and after one verbal warning, the Executive Board has the right to limit access to the students organization's office space if deemed necessary.

1.6 Adhere to all additional duties outlined in the Constitution.

1.7 Consequences to the above actions:

A written warning from the SGA President and Vice President.

The Vice President will bring a charge of impeachment to the President. Impeachment will be carried out as outlined in Article XI of the Constitution.

APPENDIX 2 – SENATE STRUCTURE (2022-2023)

2.1 Vice President

2.1.1

. Is a Non-voting member.

2.1.2 In the absence of the Vice-President, a President-Pro Tempore will be assigned and will assume the duties of the chair of the senate.

2.2 President Pro Tempore

2.2.1 In the absence of the Vice President, they will assume all the duties as chair of the senate. Is a non-voting member.

2.3 Secretary

2.3.1 Responsible for recording meeting minutes, collecting records of all progress, and uploading them to the SGA drive..

2.4 Governmental Affairs Director

2.4.1 Represents the Governmental Affairs interests of the SGA to the Senate.

2.4.2 Is required to chair the Governmental Affairs Committee.

2.4.3 Is required to attend CCSG

2.5 Academic Affairs Director

2.4.1 Represents the Academic Affairs interests of the SGA to the Senate.

2.4.2 Is required to chair the Academic Affairs Committee.

2.4.3 Is required to attend CCSG

2.6 Student Affairs Director

2.6.1 Represents the Student Affairs interests of the SGA to the Senate

2.6.2 Is required to chair the Student Affairs Committee.

2.6.3 Is required to attend CCSG

2.7 Sustainability Director

2.7.1 Represents the Sustainability interests of the SGA to the Senate.

2.7.2 Is required to chair the Sustainability Committee

2.7.3 Is required to sit on the Sustainability council. (etc)

2.7.3 Is required to attend CCSG.

2.8 Education Equity Director

2.8.1 Represents the Education Equity interests of the SGA to the Senate.

2.8.2 Is required to chair the Education Equity committee.

2.8.3 Is required to attend CCSG.

2.9 Marketing Director

2.9.1 Represents the marketing and public relation interests of the SGA to the Senate.

2.9.2 Is required to chair the Marketing and Public Relations Committee.

2.9.3 Is required to attend CCSG.

2.10 Senators

2.10.1 Sit on committees of their choosing and are responsible for representing and advocating for the student body.

2.10.2 Possess the ability to sponsor legislation of their choosing and present it to the senate appropriately.

2.10.3 Senators are welcome to join any committee as they see fit.

2.10.4 Senators should attempt to assist all committees whenever possible.

2.10.5 The Senate may implement bylaws to guide its meetings and operation.

APPENDIX 3 – STANDING COMMITTEES

3.1 Student Affairs Committee

3.1.1 Is chaired by the Student Affairs Director.

3.1.2 Senators who sit on this committee are responsible for representing and advocating for LionsGate topics and off-campus housing areas including College Station, Lynnewood Gardens, etc.

3.1.3 Senators who sit on this committee are responsible for representing and advocating for students with international student status and students with international backgrounds to the Senate.

3.1.4 Senators who sit on this committee are responsible for representing and advocating for students who commute to campus.

3.1.5 Responsible for overseeing all other student affairs interests.

3.1.6 If no senator joins this committee, it is the responsibility of the senate chair to assign senators to the committee.

3.2 Academic Affairs Committee

3.2.1 Is chaired by the Academic Affairs Director.

3.2.2 Senators sitting on this committee are responsible for representing and advocating for students in every academic department to the Senate.

3.2.3 If no senator joins this committee, it is the responsibility of the senate chair to assign senators to the committee.

3.3 Governmental Affairs Committee

3.3.1 Is chaired by the Governmental Affairs Director.

3.3.2 Senators who sit on this committee are required to volunteer time to initiatives and programs run by this committee.

3.3.3 If no senator joins this committee, it is the responsibility of the senate chair to assign senators to the committee.

3.4 Sustainability Committee

3.4.1 Is chaired by the Sustainability Director.

3.4.2 Responsible for addressing sustainability concerns on campus with regard to the environment.

3.4.2 If no senator joins this committee, it is the responsibility of the senate chair to assign senators to the committee.

3.5 Educational Equity Committee

3.5.1 Is chaired by the Educational Equity Director.

3.5.2 Responsible for gathering information and seeking ways to ensure there is equity in Penn State Abington's education system and that every student has the resources, professors, and support needed.

3.5.2 If no senator joins this committee, it is the responsibility of the senate chair to assign senators to the committee.

3.6 Marketing and Public Relations Committee

3.6.1 Is chaired by the Marketing Director.

3.6.2 Responsible for all marketing and public relation

3.6.3 Responsible for working with the Secretary to frequently update and maintain the SGA website as needed., along with any other SGA networking tool.

3.6.4 Responsible for advertising for events, both on campus and through social media.

3.7 Any other temporary committee requiring formation will be brought up in New Business in the next senate meeting.

Constitutional Review Committee 2021-2022:

Kole Barclay, Vice President

Adrian Henry, Director

Sophia Montany, Senator

Marian Rempolla, Senator

Mahjabin Jaigirdar, Senator